

Math and Science

Health Information Technology-CP

The field of medical records is growing rapidly. The Health Information Assistant program provides students with knowledge of the duties and responsibilities of health care managers. Through the use of textbooks, applications, and simulations, students are given the opportunity to develop the skills required for this field. These skills include ICD 10 CM and CPT coding, insurance billing, medical transcription, records management, and reception area responsibilities.

Another offering in the Health Information Assistant program is an Associate of Applied Science Degree in Business Technology with an option in Medical Records and Health Information with specific courses taken at either the Beebe or Searcy campus locations. This program takes two years to complete with the student taking courses on both campuses.

Students will have three (3) years from the date of enrollment to complete all requirements of the program. A student re-entering after the three-year time period will have to repeat all courses in the program

Certificate of Proficiency Health Information Technology Total Program = 9 Credit Hours

The fourth digit in the course number indicates the number of credit hours.

Requirements - 9 hours

Requirements

- HIA 1103 Medical Terminology I
- HIA 1203 Body Structure and Function
- HIA 1303 Medical Office Procedures

Some courses may only be offered at the Searcy campus.

Department

- Health Information Assistant
- Health Information Assistant
- Health Information Assistant